

Guildhall Gainsborough  
Lincolnshire DN21 2NA  
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## AGENDA

**This meeting will be webcast live and the video archive published on our website**

**Corporate Policy and Resources Committee**  
**Thursday, 21st March, 2024 at 6.30 pm**  
**Council Chamber - The Guildhall, Marshall's Yard, Gainsborough, DN21 2NA**

**Members:**

- Councillor Trevor Young (Chairman)
- Councillor Mrs Lesley Rollings (Vice-Chairman)
- Councillor Owen Bierley
- Councillor Matthew Boles
- Councillor Frazer Brown
- Councillor Stephen Bunney
- Councillor Ian Fleetwood
- Councillor Roger Patterson
- Councillor Tom Smith
- Councillor Mrs Mandy Snee
- Councillor Paul Swift

1. **Apologies for Absence**
2. **Public Participation Period**  
Up to 15 minutes are allowed for public participation. Participants are restricted to 3 minutes each.
3. **Minutes of Previous Meeting/s** (TO FOLLOW)  
To confirm and sign as a correct record the Minutes of the Meeting of the Corporate Policy & Resources Committee held on Thursday, 8 February 2024.
4. **Declarations of Interest**  
Members may make declarations of Interest at this point or may make them at any point in the meeting.
5. **Matters Arising Schedule** (PAGE 3)  
Setting out current position of previously agreed actions as at 13 March 2024.

Agendas, Reports and Minutes will be provided upon request in the following formats:

Large Clear Print: Braille: Audio: Native Language

**6. Public Reports for Approval:**

- i) Establishment of the District Joint Committee for Devolution Purposes (PAGES 4 - 9)
- ii) Committee Work Plan (PAGES 10 - 11)

**7. Exclusion of Public and Press**

To resolve that under Section 100 (A)(4) of the Local Government Act 1972, the public and press be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in paragraphs 3 and 5 of Part 1 of Schedule 12A of the Act.

**8. Exempt Reports**

- i) Commercial Opportunity Update (PAGES 12 - 43)
- ii) Commercial Waste Annual Business Plan (PAGES 44 - 59)
- iii) Surestaff Annual Business Plan (PAGES 60 - 77)
- iv) RAF Scampton: Update on Proceedings and Advice to Members (PAGES 78 - 101)

Ian Knowles  
Head of Paid Service  
The Guildhall  
Gainsborough

Wednesday, 13 March 2024

## Corporate Policy & Resources Committee Matters Arising Schedule

**Purpose:** To consider progress on the matters arising from previous Corporate Policy & Resources Committee meetings.

**Recommendation:** That Members note progress on the matters arising and request corrective action if necessary.

Status	Title	Action Required	Comments	Due Date	Allocated To
Black	<b>Signage on New Enforcement Vehicle</b>	CP&R 17.01.24: Requested for the new enforcement vehicle to be 'labelled up' as such - ie, say WLDC Enforcement on it. Officer agreed to make the request of the signage people.	<b>Recruitment for the posts is taking place before the end of March 2024 and quotes for signage have been received so that when the new role commences, the additional vehicle will be fully branded.</b>		Andy Gray
Green	<b>Exit Poll of TAC Users</b>	CP&R 07.06.23: Members enquired whether users of the Trinity Arts Centre could be surveyed as to their other interactions in Gainsborough whilst visiting the TAC. Suggested a form of 'exit poll'.	<b>Staff at Trinity Arts Centre have devised an exit poll to roll out as part of the Autumn/ Winter programme and are finalising distribution arrangements.</b>  <b>Update: automated system to be used, roll out to be confirmed.</b>	11/04/24	Craig Sanders

# Agenda Item 6a



**Corporate Policy and  
Resources Committee**

**Thursday, 21 March 2024**

**Subject: Establishment of the District Joint Committee for devolution  
purposes**

Report by:

Assistant Director of People and Democratic  
Services and Monitoring Officer

Contact Officer:

Lisa Langdon – Assistant Director of People and  
Democratic Services and Monitoring Officer

[Lisa.langdon@west-lindsey.gov.uk](mailto:Lisa.langdon@west-lindsey.gov.uk)

Purpose / Summary:

To update on the progress to date that has been made in relation to establishing a Joint Committee of the 7 Lincolnshire district authorities for the purposes of devolution (as per the recommendation made at the full Council meeting on 22<sup>nd</sup> January 2024), and to note that a report will proceed to the full Council in due course to seek approval for WLDC to form and participate in a Joint Committee of the Lincolnshire districts.

## **RECOMMENDATION(S):**

1. To note the work that has been done to date in respect of establishing a Joint Committee of the Lincolnshire district authorities,
2. To note that a report will proceed to full Council seeking authority for West Lindsey District Council to enter into a Joint Committee of the Lincolnshire districts for the purposes of devolution and participation at the Mayoral Combined County Authority

## IMPLICATIONS

### **Legal:**

The establishment of the Mayoral Combined County Authority is subject to legislative provisions which will be considered by the 3 constituent authorities (Lincolnshire County Council, North Lincolnshire Council and North East Lincolnshire Council), however for the purposes of the establishment of a Joint Committee of the district authorities, the relevant legislative provisions are section 11 Levelling Up and Regeneration Act 2023 and section 101 Local Government Act 1972. These provisions provide the legal mechanism to allow WLDC to form a Joint Committee and participate in the Mayoral Combined County Authority.

**(N.B. Where there are legal implications the report MUST be seen by the MO)**

**Financial:** There are no direct financial implications in respect of this report

### **Staffing:**

There are no direct human resources implications currently, however discussions are ongoing regarding the facilitation and administration of the District Joint Committee. If there is any impact on existing staffing resources at WLDC these shall be considered, should they arise.

### **Equality and Diversity including Human Rights:**

As this report is for noting purposes only there are no equality, diversity or human rights implications at this point. Consideration will be given to these implications as and when they arise and Equality Impact Assessments completed as appropriate.

### **Data Protection Implications:**

No implications arising from this report.

### **Climate Related Risks and Opportunities:**

No implications arising from this report.

### **Section 17 Crime and Disorder Considerations:**

No implications arising from this report.

**Health Implications:**

No implications arising from this report

**Title and Location of any Background Papers used in the preparation of this report:**

Greater Lincolnshire devolution deal 2023 published 22<sup>nd</sup> November 2023, Department for Levelling Up, Housing and Communities, (publicly available document).

**Risk Assessment:**

Should the Joint Committee not be established, this would likely result in the district authorities not being able to nominate 4 non-constituent members onto the Mayoral Combined County Authority and therefore weakening the voice and view of the district authorities. This risk is being mitigated by the officers within the district authorities meeting regularly to discuss, and by early updates being provided to committee members.

**Call in and Urgency:**

**Is the decision one which Rule 14.7 of the Scrutiny Procedure Rules apply?**

i.e. is the report exempt from being called in due to urgency (in consultation with C&I chairman)

**Yes**

**No**

**Key Decision:**

A matter which affects two or more wards, or has significant financial implications

**Yes**

**No**

## 1 Background

- 1.1 A devolution agreement for Greater Lincolnshire was announced by the Government in November 2023 and subsequently agreed by Lincolnshire County Council, North Lincolnshire Council and North East Lincolnshire Council. These 3 authorities are the constituent members for the purposes of devolution and the creation of the Mayoral Combined County Authority (MCCA). The 7 district authorities in Lincolnshire are the non constituent members for the purposes of devolution and the MCCA.
- 1.2 The devolution agreement will bring additional funds into Greater Lincolnshire over the next 30 years, such funds totalling £720 million. The additional funding will be used in relation to planning projects, transport projects, economic development and the improvement of skills and education across Greater Lincolnshire.
- 1.3 It is anticipated that the new arrangements will come into existence through an Establishment Order which is expected towards the end of Summer 2024. This will then allow for the establishment of the MCCA with an election of a Greater Lincolnshire Mayor taking place in 2025.
- 1.4 The 3 constituent authorities will lead on the new arrangements and the formation of the MCCA, however it is appreciated that the 7 district authorities in Lincolnshire must still have a voice and be able to represent the interests of the district authorities at the MCCA. The new arrangements therefore allow for the establishment of a Joint Committee of the 7 districts to provide a mechanism for participation at the MCCA.

## 2. The purpose of the District Joint Committee

- 2.1 The devolution deal document for Greater Lincolnshire published on 22<sup>nd</sup> November 2023, provides the following paragraph and the officers have been mindful of this paragraph when drafting the documentation that will form the District Joint Committee:

*“Paragraph 23. The district and borough councils within Lincolnshire have an important role to play in levelling up Greater Lincolnshire and delivering the shared vision for the area. It is expected that a joint committee of these councils will be formed and that this joint committee will be designated by the MCCA as a nominating body for the purposes of nominating four non-constituent Members of the MCCA. The term of office for non-constituent members would be a matter for the MCCA constitution, but it is expected that non-constituent Members would be appointed annually, with membership rotated among the district and borough councils. The same joint committee could be used to nominate other elected members from the district and borough councils to other places on forums of the MCCA, including Overview and Scrutiny and Audit Committees.”*

2.2 The purpose of the District Joint Committee will be to establish a collaborative platform for coordination among the non-constituent authorities and be a mechanism through which their interests are represented on the MCCA. The District Joint Committee will seek to enhance efficiency, effectiveness and accountability in the delivery of services and policies within the MCCA and promote the shared interests of the district authorities for the benefit of Greater Lincolnshire.

2.3 It is proposed that the District Joint Committee shall have the following scope, noting that a key role is to nominate 4 non-constituent members to participate in the MCCA and to nominate members to the MCCA's Overview and Scrutiny Committee, and Audit Committee:

- To exercise oversight of the initial formulation and development of the MCCA,
- To approve or adopt any policy as required by the MCCA,
- To facilitate joint decision making on matters defined within the MCCA's remit,
- Where appropriate to oversee the implementation of shared initiatives and policies,
- Encourage, promote and enable dialogue and cooperation between the 7 non-constituent authorities,
- To annually nominate 4 non-constituent members to participate in the MCCA, such members to reflect the view and position of the 7 district authorities in their entirety.
- To nominate members to the MCCA's Overview and Scrutiny Committee, and Audit Committee in line with the MCCA's requirements for those committees,
- To consider any matters being discussed/proposed/implemented by the MCCA and provide collective feedback to the MCCA
- To approve appointment and/or representation of a Member(s) on external bodies or groups where appropriate

2.4 It is proposed currently that the membership of the District Joint Committee be the Leader of each district authority, and in their absence a substitute member can be nominated on their behalf.

### **3. The necessary documentation**

3.1 The District Joint Committee will require Terms of Reference and Standing Orders. Draft versions of both these documents have been produced by the Monitoring Officers of the districts and are subject to further discussion and amendment.

3.2 A Memorandum of Understanding is required between the 3 constituent members and the 7 non constituent members. This is a separate piece of work, and the establishment of the District Joint Committee isn't dependent upon this



MOU being agreed and signed, however it is desirable that the existence of the MOU is acknowledged by the membership of the District Joint Committee and that the documentation isn't contradictory. Therefore, the Terms of Reference for the District Joint Committee refer to this MOU and propose that members will act within the spirit and principles of the document.

3.3 The Terms of Reference, Standing Orders and MOU are all currently in draft form and subject to further discussion and amendment.

**Corporate policy & Resources Committee Work Plan (as at 13 March 2024)**

**Purpose:**

This report provides a summary of items of business due at upcoming meetings of the Committee.

**Recommendation:**

1. That Members note the contents of this report.

Date	Title	Lead Officer	Purpose of the report	Date First Published
<b>21 MARCH 2024</b>				
21 Mar 2024	Surestaff Annual Business Plan	Ady Selby, Director - Operational & Commercial Services	For Members to approve the annual Business Plan for Surestaff	01 November 2023
21 Mar 2024	Establishment of the District Joint Committee for devolution purposes	Lisa Langdon	To update on the progress to date that has been made in relation to establishing a Joint Committee of the 7 Districts for the purposes of devolution	
8 Feb 2024	Commercial Waste Business Plan	Ady Selby, Director - Operational & Commercial Services	For Members to approve the annual Business Plan for the Commercial Waste Service	01 November 2023
21 Mar 2024	Commercial Opportunity Update	Ady Selby, Director - Operational & Commercial Services	To update Members on progress with a bid for a commercial opportunity	
<b>11 APRIL 2024</b>				
11 Apr 2024	Wellbeing Lincs Partnership bid	Sarah Elvin, Homes, Health & Wellbeing Team Manager	Report to agree submission of a bid for the new LCC contract currently held by District Councils as Wellbeing Lincs	01 November 2023
11 Apr 2024	Lea Fields Crematorium Business Plan	Ady Selby, Director - Operational & Commercial Services	For Members to approve a refreshed Crematorium Business Plan	01 November 2023

11 Apr 2024	Private Rented Sector Commitment - Recommendation from Prosperous Communities Committee	Andy Gray, Housing & Environmental Enforcement Manager	To approve the recommendations relating to the PRS commitment from Prosperous Communities Committee on 19/3/24	
<b>23 MAY 2024</b>				
23 May 2024	Refresh of the current Complex, Difficult and Dangerous Customer Procedure	Lyn Marlow, Customer Strategy and Services Manager	To review the Complex, Difficult and Dangerous customer procedure and support changes to be adopted.	01 November 2023
23 May 2024	Launch of Customer Experience Strategy	Lyn Marlow, Customer Strategy and Services Manager	To engage with members in regard to the Experience Strategy, the action plan and timetable for delivery of the strategy in years 1 and 2	01 September 2023

# Agenda Item 8a

By virtue of paragraph(s) 3 of Part 1 of Schedule 12A  
of the Local Government Act 1972.

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# Agenda Item 8b

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of the Local Government Act 1972.

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# Agenda Item 8c

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# Agenda Item 8d

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